

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

October 19, 2016

The Columbia County Board of Commissioners met in scheduled session with Commissioner Anthony Hyde, Commissioner Henry Heimuller and Commissioner Earl Fisher.

Commissioner Heimuller called the meeting to order.

RELEASE AND ASSIGNMENT WITH AIG:

Sarah Hanson presented a Release and Assignment with AIG for Board approval. After review, ***Commissioner Heimuller moved and Commissioner Hyde seconded to approve the Release and Assignment with AIG and authorize the Chair to sign. The motion carried unanimously.***

REVISIONS TO THE TAX FORECLOSURE POLICY:

This matter has been reviewed by the Board and was added to the 10.26.16 consent agenda.

ACCELERATION OF REDEMPTION ORDINANCE:

This ordinance was added to the 10.26.16 agenda for the first reading.

FY 2017 SUPPLEMENTAL BUDGET - CCSO/CLATSKANIE CONTRACT:

The supplemental budget Resolution No. 63-2016 was added to the 10.26.16 consent agenda.

TRANSIT ADMINISTRATOR POSITION UPDATE:

Jean Ripa requested some guidance from the Board on the next steps given that the candidate for Transit Administrator was unsuccessful in getting the needed Visa to work in the US. The Board discussed various options. After discussion, ***Commissioner Heimuller moved and Commissioner Hyde seconded to direct Jean Ripa to initiate another recruitment for the position. The motion carried unanimously.***

Detailed discussion followed regarding the process. The Board set an interview date for November 28th. Depending on the number of candidates received, all who meet the minimum qualifications and can fit within one reasonable day of interviewing will be invited to interview. If there are more accepted candidates than can be interviewed in one day, Jean will get input from the Board on whom to schedule. The goal is to have a job offer made by mid-December.

GENERAL SERVICES DIRECTOR - JOB DESCRIPTION:

Jean Ripa then asked for comments on the General Services Director job description. Commissioner Heimuller stated that he said he had some comments and will get those to Jean next week.

PUBLIC INFORMATION COORDINATOR - AOC CONFERENCE:

While present, Jean asked if the Board wanted to invite Karen Kane, the new Public Information Coordinator, to attend the AOC Conference in November. Jan Greenhalgh will check to see if there is a track related to that field and will coordinate registration with Karen on her first day.

CRPUD SPECIAL DISTRICT BOUNDARY:

Commissioner Hyde requested that Sarah Hanson, County Counsel, provide some information regarding an election issue regarding some moored residences on the Multnomah Channel. Commissioner Heimuller received a call from a resident Nancy Whitney regarding this matter. Sarah explained that in 1999, the Columbia River PUD annexed certain property in the City of Scappoose and the Scappoose Drainage Improvement District into the CRPUD special district. That process was done in accordance with the special district annexation statutes and, in 1999, the Board of County Commissioners approved the boundaries of the special district. The boundary excluded some floating homes in Multnomah County. The record of the decision (Order Nos. 82-99 and 72-99) are clear that the boundary does not include that property. The County elections department has consistently applied this boundary for purposes of CRPUD elections. In 2012 this very same issue arose and the County Clerk notified the CRPUD by letter that the floating homes are not in the boundary. No one has petitioned to annex the property to the CRPUD. The County Clerk has again determined that residents in the excluded area are not properly given a ballot including the current CRPUD election. The affected candidate has been informed, as has the CRPUD. Ballots will be mailed October 21, 2016. No action needed.

CCDA FOLLOWUP:

Commissioner Hyde was not present last week for the CCDA and had several questions about the powerpoint materials provided during that meeting. He asked Sarah Hanson for some clarification regarding the status of Hermo Road and the Water System IGA. The Board discussed the current status of Hermo Road and that there is no need to put funds aside at this point for the purpose of the final stages of road construction. The Board also discussed the Water System IGA, specifically the trust deed requirement, options to gain compliance, and that there should be consideration as to whether that requirement is still necessary. No decisions were made.

FACILITIES PROJECTS UPDATE:

Casey Garrett provided an update on current and upcoming facilities projects: Annex chiller replacement project/budget; old courthouse repairs budget; and General

Services job description and department transition. The Board agreed by consensus to have Casey move forward with the Annex Chiller Replacement project using capital loan proceeds currently budgeted for Old Courthouse repairs.

The Board recessed the meeting at 3:30 pm and reconvened on Monday, October 24, 2016 at 9:00 a.m. Present were Commissioner Hyde and Commissioner Heimuller. Commissioner Fisher was not present.

The meeting was called back to order.

EXECUTIVE SESSION UNDER ORS 192.660(2)(a) - Employment:

The Board immediately recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(a). Upon coming out of Executive Session, ***Commissioner Fisher moved and Commissioner Heimuller moved to direct Jean Ripa to start the background check on Holly Miller for the IT Manager position. The motion carried unanimously.***

STAFF BRIEFING ON NW AGGREGATES ZONE CHANGE APPLICATION:

Todd Dugdale, Glen Higgins, Robin McIntyre were present review the Staff Report and recommendation on the proposed Comprehensive Plan and Zone Change for the Bates Roth surface mining expansion. The purpose of the briefing was to familiarize the Board with the application and staff findings in advance of the public hearing next week. Staff answered Board questions regarding the application and staff findings and recommendations.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 19th day of October, 2016.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Anthony Hyde, Chair

By: _____
Henry Heimuller, Commissioner

By: _____
Jan Greenhalgh
Board Office Administrator

By: _____
Earl Fisher, Commissioner